

BOARD REPORT



Northeast Region Board Meeting – April 11, 2010

DATE: April 6, 2010

TO: Northeast Region Board of Directors

FROM: Richard A. Eustis, PE, FCSI, CCCA, CSC; Chair, Region Bylaws & Administrative References Task Team

SUBJECT: Report of the Region Bylaws & Administrative References Task Team

A. Report Summary

1. This has been a relatively quiet period with only a few modifications in Region governance documents being identified.

B. The Report

1. Summary of activities since last report:
 - a. Several email messages were sent to all Region Committee Chairs and to Region Directors asking them to review appropriate sections of the Region governance documents and advise of any changes that were believed necessary as the result in the new Region Administrative Structure.
 - b. The Region Awards Committee identified two issues, the selection of the Region Awards Chair and Co Chair as defined in Region Policy and the lack of awards recognition of the outgoing Region President and Vice President in the Region Awards Guide as issues that needed correction. The Awards Committee Chair provided recommendations as to the appropriate changes.
 - c. Region Board Recommendation have been prepared and submitted for action at the Spring Board Meeting to address the two issues identified by the Regions Awards Committee
2. Status of current programs:
 - a. The Region Bylaws were updated last year and are in compliance with current Institute requirement.
 - b. The door continues to be open to questions or suggestions of issues that need to be modified in any of the Region Governance Documents
3. Problem areas:
 - a. Apparently the greatest problem area is the lack of familiarity with the contents of the Region governance documents which results in a periodic attempt to “redesign the wheel” when only a little air is needed in the tire.

4. Success stories:
 - a. The work of the Region Nominating Committee in the identification of two candidates for the position of Institute Director. It has been several years since this has happened.
5. Schedule of activities prior to next Board Meeting:
 - a. Assist Region Leadership in the identification of changes required to Region Policy or other portions of the Region Administrative References as a result of the new "Region Allocation" program.
6. Changes in Chapter Membership since last report:
 - a. This section used only by Region Directors.

C. Suggestions for the benefit of the Region

1. It is suggest that for the benefit of the Region, some training should be provided to the Region Leadership on the contents of the "Region Administrative References". Even though there have been attempts at communications, many still do not appear to be familiar with the contents of the RAR (including the Region Bylaws), a major governance document for the Region. This training could also be a part of the recruitment and orientation of future Region and Chapter Leaders.

Respectfully submitted;

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END OF REPORT

Cc: Region Secretary